



Reno-Sparks Convention and  
Visitors Authority

Reno-Sparks Convention & Visitors Authority  
P.O. Box 837  
Reno, Nevada 89504  
(775) 827-7743

### SAMPLE 10 Day Affidavit for Exemption of Transient Lodging Tax

Property Name: \_\_\_\_\_

Tenant Name(s) \_\_\_\_\_

Proof of Nevada Residency: \_\_\_\_\_  
(Copy below) Nevada ID or Drivers License #

Room # \_\_\_\_\_ Date to start occupying unit: \_\_\_\_\_

By signing this affidavit, I agree to occupy the above room for a period of ten (10) or more consecutive days. Should I continue to reside at above property for ten (10) or more consecutive days with no breaks in stay transient lodging tax will not be imposed.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

By: (Guest) \_\_\_\_\_  
Printed Signed

By: (Property) \_\_\_\_\_  
Printed Signed

This affidavit must be retained for RSCVA transient lodging tax audit purposes. Should the guest not complete a ten (10) consecutive day stay transient lodging tax will be imposed per RSCVA regulations. If a guest transfers to or from another transient lodging facility, a new affidavit is required, according to the RSCVA Rules and Regulations.

**Copy of ID:**