



Reno Events Center / National Bowling Stadium Technical Service



Return this form to:

Reno Events Center
National Bowling Stadium
300 N. Center St.
Reno, NV 89501

Or Fax this form to:
(775) 334-2606

Questions? Call Us:
(775) 335-8817

Payments must be received before service is provided. Payment can be made by check, Visa, Master Card, or American Express. See reverse side for conditions and regulations.

Please provide a diagram of booth indicating service locations.

AUDIO/VISUAL ORDER FORM

Event:	Event Date:
Company Name:	Booth/Location:
Billing Contact:	Contact Email:
Phone Number:	Fax Number:
Address:	
City:	State: Zip:
Onsite Technical Contact:	Phone Number:

Qty	Description	Price (day)	Total	Qty	Description	Price (day)	Total
<u>Packages</u>							
	Overhead Projector Pkg	\$90.00			Podium without microphone	\$25.00	
	35mm Slide Projector Pkg	\$125.00			Podium with microphone	\$35.00	
	2000 Lumen LCD Projector Pkg	\$400.00			Floor/Table/Lavalier microphone	\$35.00	
	27" TV with VCR or DVD Pkg	\$225.00			Wireless Handheld/Lavalier mic	\$125.00	
<u>Projection Screens</u>							
	6x6 Tripod Screen	\$55.00			Cassette Player/Recorder	\$50.00	
	7x7 Tripod Screen	\$60.00			CD Changer	\$65.00	
	8x8 Tripod Screen	\$65.00			DAT Deck	\$75.00	
	12x12 Cradle Screen	\$95.00			4 ch. Mixer	\$40.00	
	7.5x10 Fast Fold w/ Drapes	\$225.00			8 ch. Mixer	\$75.00	
	9x12 Fast Fold w/ Drapes	\$295.00			16 ch. Mixer	\$150.00	
	13x17 Fast Fold w/ Drapes	\$475.00			6 ch. Audio Distro	\$50.00	
<u>Video</u>							
	VHS VCR	\$75.00			House Audio Patch	\$35.00	
	DVD Player	\$75.00			Record Patch	\$35.00	
	SVHS VTP	\$200.00			Small Sound System	\$175.00	
	Sony Betacam SP Player	\$600.00			Medium Sound System	\$325.00	
	56" Flat Panel HDTV w/ cart	\$250.00			Standard Sound System	\$700.00	
	42" Flat Panel HDTV w/ cart	\$210.00			Concert Sound System	Quoted	
	32" Flat Panel HDTV w/ cart	\$175.00		<u>Lighting and Electrical</u>			
	27" Flat Panel HDTV w/ Cart	\$125.00			A/C Power or Extension Cord	\$20.00	
	19" TV/VCR Combo w/ Cart	\$150.00			A/C Outlet Strip	\$20.00	
	2000 Lumen LCD Projector	\$350.00			All Lighting (spots, washes, etc)	Quoted	
	5000 Lumen LCD Projector	\$1,000.00		<u>Accessories</u>			
	10000 Lumen LCD Projector	\$3,500.00			Gaffers Tape	\$20.00	
	House Video Patch	\$300.00			White Board w/ Pens	\$25.00	
<u>Computer Monitor</u>					Flip Chart w/ Pens	\$25.00	
	17" LCD Monitor	\$110.00					
	20" LCD Monitor	\$125.00					
	25' VGA Cable	\$25.00					
	50' VGA Cable	\$35.00					
	100' VGA Cable	\$75.00					
	VGA Distro (1 in, 2 out)	\$75.00					
	VGA Distro (1 in, 4 out)	\$110.00					
	34" Cart w/ Drape	\$30.00		<u>Labor</u>			
	48" Cart w/ Drape	\$30.00			Setup/Technical Labor (1hr. min)	\$75 per hr.	

Prices are per day and subject to change. Please call for items not listed, or for quotes.

PAYMENT CHECK VISA MASTERCARD AMERICAN EXPRESS

Credit Card Number:
Expiration Date:
Name:
Signature:

SUBTOTAL	_____
(x) days rental	_____
TOTAL	_____



Reno Events Center / National Bowling Stadium Technical Service



Conditions & Regulations

1. Checks are to be made payable to RSCVA.
2. Credit will not be given for services installed and not used.
3. Notification of cancellation must be received a minimum of 14 days before the show begins moving in.
4. All exhibitor services will be disconnected on the last day of the event, thirty minutes after the official closing time.
5. Reno Events Center / National Bowling Stadium are not responsible for lost or damaged equipment while in the exhibitor's possession. A replacement fee will be assessed on all equipment not returned.
6. All prices are for rental of materials or equipment. Materials and equipment used in installation remain the property of Reno Events Center / National Bowling Stadium.
7. Under no circumstances shall anyone other than Reno Events Center / National Bowling Stadium technicians do any special wiring in the Reno Events Center / National Bowling Stadium without prior written approval.
8. Copies of all charges will be faxed approximately one week after show close.
9. Disputes concerning service must be filed by the exhibitor with the Technical Service Department prior to the close of the show. Disputes will be resolved by Reno Events Center / National Bowling Stadium in a timely manner.
10. Payment in full must be rendered on all orders when the order is placed. NO EXCEPTIONS PLEASE. All payments are in US dollars. All additional services provided at the show must be paid in full at the time of the request. Any long distance charges incurred at the show will be charged to the exhibitor's credit card.
11. This order form is accurate as of November 1, 2007. If you have received this order form more than one year past this date, please call (775) 335-8817 to obtain a current form.

Return this form to:

Reno Events Center
National Bowling Stadium
300 N. Center St.
Reno, NV 89501

Or Fax this form to:
(775) 334-2606

Questions? Call Us:
(775) 335-8817